**DIZH-Innovation Program – 2nd Structure Call (SC 2023.1)
Application template**

**Preliminary remark:** Please organize your application according to the present structure and note that the application may not exceed 10 pages (excluding budget, any references, CVs).

**Important**: *The call text and the call-specific criteria and conditions contained therein, together with the overarching Innovation Program Regulations, form a binding basis for applicants. By submitting the application, these are deemed to have been acknowledged and accepted.*

The following documents must also be prepared for the application (one bundled PDF per item):

**1. CVs and significant achievements** (publications/works/exhibitions etc.) of all persons submitting the application: Max. 4 pages per person (approx. 2 pages CV / 2 pages significant achievements), summarized in one PDF.

**2. Budget table** (see Excel template on the website; all pages of the template must be converted into the final PDF)

**3. Confirmation of the matching funds** according to the respective contributions

**4. One Letter of Intent per practice partner** (max. 1 page per LoI), summarized in one PDF if there are several partners. Templates are available from the Program Office.

Delete this preliminary remark and the texts marked in yellow from the application text.

**Title of the structure – [Acronym]**

PLEASE PROVIDE DETAILS ON EACH POINT (**SEE THE EXPLANATIONS IN THE CALL TEXT**).

MAXIMUM 10 PAGES INCL. ANY ILLUSTRATIONS/TABLES. USE AT LEAST 10-POINT FONT. BUDGET, PROJECT PLAN AND BIBLIOGRAPHY DO NOT COUNT TOWARDS THE PAGE LIMIT.

NOTE: ACTIVITIES OF THE PRACTICE PARTNERS CAN BE DESCRIBED IN THE CORRESPONDING "LETTER OF INTENT".

**A. Description of the initial situation**

**B. Description of cooperation within and across the structure**

**C. Description of the quality of the structure**

**D. Impact**

**E. Formats and objectives**

**F. Budget according to separate Excel spreadsheet (available on the DIZH website)**

**G. Project plan incl. schedule with defined work packages, responsibilities, milestones and measurable (partial) results**

PLEASE DISTINGUISH **BETWEEN 1ST AND 2ND SUBPERIOD**. OTHER FORMS OF PRESENTATION MAY BE USED. IT IS IMPORTANT THAT AT LEAST THE FOLLOWING INFORMATION IS INCLUDED IN THE PROJECT PLAN:

* **WORK PACKAGE** (ALSO DESCRIBED AS STEPS OR PHASES)
* **START AND DURATION**
* **RESPONSIBILITIES**
* **MILESTONES / DELIVERABLES** PER PACKAGE

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| --- | --- | --- | --- | --- | --- |
| ***Nr. and name Work package*** | ***Description Work package*** | ***Start (month)*** | ***Duration(in months)*** | ***Lead(Name main applicant; if known, otherwise NN)*** | ***Milestones / Deliverables(at least 1 / Work package)*** |
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IF POSSIBLE, ALSO ADDRESS THE FOLLOWING QUESTIONS, IF NOT ALREADY EVIDENT IN THE PROJECT PLAN:

* WHAT **PRE-EXISTING INTELLECTUAL PROPERTY** (BACKGROUND IP) OR NON-PROTECTED MATERIAL IS TO BE CONTRIBUTED BY EACH PROJECT PARTNER?
* IS SPECIFIC **INTELLECTUAL PROPERTY** EXPECTED?
* ARE **PUBLICATIONS** PLANNED?
* WHAT **RESOURCES** (INFRASTRUCTURE, SPACE, EQUIPMENT, ETC.) WILL THE PLANNED STRUCTURE REQUIRE?