**DIZH Innovation Program – Project-Call 2024.1
Template for Application**

**Preliminary remark:** Please organize your application according to the present structure and note that the application must not exceed 5 pages (excluding budget, references, CV, etc.).

**Important**: *The call text and the call-specific criteria and conditions contained therein, together with the overarching Innovation Program Regulations, form a binding basis for applicants. By submitting the application, these are deemed to have been acknowledged and accepted.*

The following documents must also be prepared for the application (one bundled PDF per item):

**1. Budget** **table** (related document available on the DIZH website).
**2.** **CVs** and list of **major** **achievements** (publications/works/exhibitions etc.) of all applicants: **max. 4 pages/person** (about 2 pages CV / 2 pages major achievements) combined in 1 PDF.

**3. Confirmation of the matching funds** according to the respective contributions.
**4.** For each practice partner one **Letter** **of** **Intent** (max. 1 page) OR, if no practice partners are involved, a two-page concept note on how the project would have an impact in practice.

Delete these preliminary remarks and texts marked in yellow from the proposal text.

**Project Proposal – [Title]**

*Please make remarks on each point (c.f., explanation in the call text on the DIZH website. Maximum of 5 pages incl. figures and tables. Use at least 10-point font. References and Budget Table do not count for the page limit.*

***Key Content Points***

*The funded projects focus on forward-looking and beneficial solutions to relevant questions and problems from social, cultural, and economic practice in the context of digital transformation. Accordingly, applicants state:*

* *which practice-relevant questions and problems are addressed in the context of digital transformation,*
* *what the relevance of the issues and problems addressed is,*
* *how the project fits into the current state of knowledge or the previous work of the applicants,*
* *and which explicit innovation goals are being pursued.*

***Collaboration***

*In this call of the DIZH Innovation Program, the focus is on addressing specific questions and problems through projects* ***across disciplines and DIZH institutions****. Accordingly, the project proposal must specifically indicate how different partner institutions, actors, disciplines, and expertise are to be integrated. The inclusion of applicants from* ***more than one DIZH institution*** *(UZH, ZHAW, ZHdK, PHZH) is a criterion for approval, although exceptions are possible in justifiable cases (to be addressed in the proposal). The focus should be on the interdisciplinary character of the collaboration (see 5th evaluation criterion below). The proposal should also show how practice partners will be involved in the project, which can be done in two ways: (1) If practice partners are part of the project team, the practice partners attest to their interest and involvement in a "Letter of Intent" (LoI) outlining the form, content, and responsibilities. If no practice partners are involved when the application is submitted, in justified cases it can be shown in the application text how the project is to achieve an impact in practice by outlining a strategy.*

***Impact***

*The projects funded by the DIZH Innovation Program are intended to generate resonance and create value in the social, cultural, and economic region of Zurich. The target dimensions of the intended impact can be of a scientific, political, social, economic, or cultural nature.*

*Applicants shall demonstrate accordingly:*

* *how their project will generate innovation and impact in practice,*
* *where they can potentially generate an impact with their project,*
* *what accompanying measures to the interested public they intend to support this impact. It is expected that part of the budget will be used for activities to ensure that the transfer into practice can take place, e.g., workshops, or exhibitions. These must be described in the application. These must be described in the application.*

***Budget according to the Excel Table (available on the DIZH website)***

IF NECESSARY, EXPLANATIONS/SUPPLEMENTS TO THE TABLE CAN BE INCLUDED HERE.

***Schedule and Milestones***

*Projects in this call should not exceed a duration of 3 years. The application should show how the project objectives are to be achieved in terms of content, methodology and time, and what effort will be required for the individual project phases and milestones.*