Universität Zürich UZH | Digital Society Initiative

APPLY NOW

dizh.ch

DSI Info Event – DIZH Project Call 2024

UZH Edition

Markus Christen, Gabriele Prohaska

30 August 2024

Agenda

— General Information on the DIZH Project Call 2024

— Relevant dates

— Key Aspects for successful DIZH projects

— Budget & Matching Funds @ UZH

— Additional information

— Discussion

— Contact

General Information – What is the DIZH Project Call?

— Projects focus on forward-looking and beneficial solutions to relevant questions and problems from **practice** in the context of digital transformation → contribution of practice partner stated in the Letter of intent <u>or</u> (in justified cases) impact on practice

— Projects have a **disruptive** and forward-looking character and pursue radically new approaches

— Projects with different forms of **cooperation** between the participating universities and practice partners => inclusion of at least one more DIZH university <u>or</u> «super-interdisciplinarity» within one DIZH university

— Projects are not restricted to a specific research area

— Duration from **1 to 3 years** and between **CHF 100'000 and CHF 300'000**

— Total project funds available for distribution: 3.0 - 3.5 million CHF

— **Eligible applicants** need to be employed by one of the 4 DIZH institutions for the period of the proposed project

Relevant dates for the DIZH Project Call 2024

— Fix your **cooperation** with the other DIZH universities as soon as possible.

— PHZH's submission deadline of budget, title and abstract is latest by **6 September 2024**.

— ZHdK has to apply internally for their matching funds latest by **19 September 2024**.

— ZHAW has to apply internally for their matching funds latest by **24 September 2024**.

— UZH doesn't have an internal pre-approval process.

— Application deadline: **1 October** 2024 - 12 **noon**

— Evaluation until February 2025; final decision latest by end of **March 2025**

— Earliest start of projects: 1 April 2025

— Latest possible start: **1 October 2025**

— **Note:** After approval you have 3 months to set up an agreement with your practice partners and between all involved DIZH universities.

More information on the differences between and important dates of the DIZH universities can be found on the DIZH website https://www.dizh.uzh.ch/en/activities/innovationprogram/2024-1-project-call/ - University specific information

Key Aspects for successful DIZH Projects

—Fulfill **basic requirements**: good to read, within the provided template, maximum length, short CVs, etc.

—Stick to the **page limit.**

—Demonstrate the **impact on practice** (Praxis): questions/problems addressed should be relevant for defined stakeholders (not just "academic" questions): Clarify the stakeholder group, sketch a plan how to interact with them, don't forget outreach activities, etc…
Practice partners can not receive money from the project (then they would be subcontractors).
Practice partners must be financially and personally independent.

—Clarify the **innovation** of the project: show how the question/problem is novel and risky (i.e., possibility of failure is not a "killer criterion").
For details: https://dizh.ch/wp-content/uploads/2023/09/20230616_Innovationsverstaendnis-und-Evaluationskriterien.pdf

—Make sure that the question (and team) is sufficiently **interdisciplinary**: both regarding involved disciplines and DIZH universities.

Budget Template DIZH @ UZH:

— Different **approach** in the budget template:

  — First part of the template = Expenses: Which (direct) costs are related to my DIZH Project (per DIZH university)?

  — Second part of the template = Contributions: How are these overall costs funded (by DIZH, by matching funds).

  — Costs that are paid with your own contribution have to be included in the expenses.

— Calculatory **overhead** to represent the overall infrastructure costs of the DIZH universities for rooms and central services is 20% of the total project costs <u>and</u> counts as «matching funds» (on the contribution side).

— Cost for **assets are not allowed**, not even as matching funds. Asset @ UZH = can be used more than one year and cost are ≥ CHF 10'000.

— **Subcontracting** (services from third parties) are only allowed up to CHF 100'000 <u>or</u> the maximum of 20% of the total project costs (of all partners) -> whatever is lower.

— **Practice partner** can only provide cash contributions (as third-party funds).

TOTAL PROJECT COSTS (without PP)	80'000	80%
OVERHEAD (OH)	20'000	20%
TOTAL PROJECT COSTS INCL. OH	**100'000**	**100%**

REQUIRED DIZH FUNDS (50% OF PC) *Transfer value to Selectus	50'000	50%
MATCHING FUNDS TOTAL *Transfer value to Selectus	50'000	50%

Overhead	20'000	20%
Own contributions to be made	30'000	30%

Matching Funds @ UZH

— UZH does **not** provide a pot for Matching Funds, you have to provide it yourself!

— Matching funds can be in the form of **preliminary work** from projects related to the submitted project, dating back no longer than 12 months before the application date (= 1 October 2023).

— The financial responsible person has to issue a confirmation of matching funds. Templates via dizh@dsi.uzh.ch

— Matching from **university funds = «Redeployment of existing funds»** (green section in the template):

— Staff or material paid from Betriebskredit, Einrichtungskredit or other university funds → your salary or 10% of the professor can count as in-kind-contribution

— Matching from **third-party funds = «Third-party funds acquired»** (content must be related & connection must be confirmed in the matching fund confirmation; orange section)

— Staff or material paid from third party grants

— **Exception**: DIZH funds can't be matching funds

You can enter numbers in the fields marked *light orange*.   You can enter numbers in the fields marked *light green*.

TEST		**Project description**			**01.04.25** **Planned start date**	
		Applicant (name, HS)			**36.00** **duration in months**	
		Participating universities				
				100%		**0%**
DETAIL	**CHF**	**in %**		**UZH**	ZHAW	**ZHAW**
minus practice partner	-			-		-
TOTAL PROJECT COSTS (without PP)	**479'946**	**80%**		**479'946**		-
OVERHEAD (OH)	119'987	20%		119'987		-
TOTAL PROJECT COSTS INCL. OH	**599'933**	**100%**		**599'933**		-
PROJECT FUNDING:						
TOTAL PROJECT COST *Transfer value from B64 to Selectus	599'933	100%		599'933	100%	-	100%
REQUIRED DIZH FUNDS (50% OF PC) ***Transfer value from B65 to Selectus**	**299'966**	**50%**		**299'966**	**50%**	-	0%
REQUIRED MATCHING FUNDS TOTAL	**299'966**	**50%**		**299'966**	**50%**	-	0%
MATCHING FUNDS COVERAGE:						
MATCHING FUNDS TOTAL ***Transfer value from B69 to Selectus, if C95 = 100%**	**299'966**	**50%**		**299'966**	**50%**	-	0%
Overhead	119'987	20%		119'987	20%	-	0%
Own contributions to be made	179'980	30%		179'980	30%	-	0%
Dissolution of reserves (secured)	-			-		-
Postdoc NN1 (PI) funded for 12 months by funds of the chair, 60%	59'070			59'070		
lump sum external speakers paid by funds of the chair	2'700			2'700		
	-					
additional lines: Mark line 78 and insert with 'ctrl c' and 'ctrl +'.	-					
Redeployment from existing income (secured)	**61'770**			**61'770**		-
SNF project XYZ - Postdoc NN1 (PI) funded for 24 months, 60%	118'140			118'140		
travel expenses (partially funded by SNF)	70			70		
additional lines: Mark line 85 and insert with 'ctrl c' and 'ctrl +'.	-					
Third-party funds acquired/to be acquired (secured)	**118'210**			**118'210**		-
TOTAL OWN CONTRIBUTIONS	**179'980**	**100%**		**179'980**	**100%**	-	0%

Simplified Example! – UZH is alone in this example! Not recommend for Project Call.

Simplified Example (without other Universities)

— To receive maximum funding of 300 kCHF (A) you need a total project sum of 600 kCHF (B) (including calculatory overhead of 120 kCHF (C))

— → needed own contribution of all universities is 180 kCHF (see slide before, total project cost x 30% as overhead counts as part of the matching funds)

— Of your expected direct costs (480 kCHF; D) => 300 kCHF will be funded by DIZH = 62.5%

— Your own contribution has to be included in the direct cost section! If you increase your own contribution, the funding increases.

— Play around with the budget template

— Feel free to ask questions.

— Red corners contain explanatory notes.

— Check the **guide** on the DIZH website: https://www.dizh.uzh.ch/wp-content/uploads/2024/07/Slides-Generic-Info-DIZH_PC2024.1-Schreibgeschuetzt.pdf

DETAIL	CHF	in %	100% UZH	
UZH personnel (carried over from "Personnel costs)	460'246	99%	460'246	
lump sum for external speakers	2'700	1%	2'700	
TOTAL PERSONNEL INTERNAL	**462'946**	**77%**	**462'946**	**77%**
Workshop catering	5'000	83%	5'000	
travel expenses	1'000	17%	1'000	
TOTAL COST OF MATERIALS	**6'000**	**1%**	**6'000**	
TOTAL SUBCONTRACTING	**5'000**	**1%**	**5'000**	
TOTAL PRACTICE PARTNER	**-**	**0%**	**-**	
TOTAL DEVICES / EQUIPMENT	**6'000**	**1%**	**6'000**	
TOTAL PROJECT COSTS (with PP)	**479'946**		**479'946**	
minus practice partner (D)	-		-	
TOTAL PROJECT COSTS (without PP) (C)	**479'946**	**80%**	**479'946**	
OVERHEAD (OH) (B)	119'987	20%	119'987	
TOTAL PROJECT COSTS INCL. OH	**599'933**	**100%**	**599'933**	
PROJECT FUNDING:				
TOTAL PROJECT COST *Transfer value from B64 to Selectus (A)	599'933	100%	599'933	100%
REQUIRED DIZH FUNDS (50% OF PC) *Transfer value from B65 to Selectus	**299'966**	**50%**	**299'966**	**50%**
REQUIRED MATCHING FUNDS TOTAL	**299'966**	**50%**	**299'966**	**50%**

Simplified Example! – Only UZH in this example! Not recommend for Project Call.

Simplified Example – Detail personnel costs

HS	Person	Personnel category	Task	degree of employment	months	Annual costs	Proportional project costs CHF	year 1	year 2	year 3	Project costs (control calculation)
UZH	NN1 DIZH funded	Doctoral students 1st year (generally 80% Pensum)	PhD	80%	12	71'355	57'084	100%			57'084
UZH	NN1 DIZH funded	Doctoral students 2nd year (generally 80% Pensum)	PhD	80%	12	73'630	58'904		100%		58'904
UZH	NN1 DIZH funded	Doctoral students 3rd and 4th year (generally 80% Pensum)	PhD	80%	12	75'905	60'724			100%	60'724
UZH	NN2 DIZH funded	Post-Docs (100% Pensum, LK 18/LS03)	PI	20%	36	118'139	70'883	33%	33%	34%	70'883
UZH	NN2 Own contribution	Post-Docs (100% Pensum, LK 18/LS03)	PI	60%	36	118'139	212'650	33%	33%	34%	212'650
UZH						-	-				error
UZH							-				error
UZH							-				error
UZH							-				error
UZH							-				error
UZH							-				error
UZH							-				error
Insert lines: Select line 17 (incl. dropdown menu) or line 22 (without dropdown menu) and insert another line with 'ctrl c' and 'ctrl +'.											
TOTAL PERSONNEL COSTS UZH							**460'246**				

Example: Postdoc works 80% for 36 months in total for the project, thereof 60% are financed by SNF-Funding for 24 months and 12 months by funds of the chair
→ 20% of the Postdoc is financed and one PhD over 3 years by DIZH

— Allocation of expected cost occurrence has to be done in per cent (see special situation for PhDs above)

— Your own contribution has to be included in the direct cost section! If you increase your own contribution, the funding increases.

Simplified Example! – Only UZH in this example! Not recommend for Project Call.

Further information

— Helpful **links** on the DIZH websites:

- — Call website: https://www.dizh.uzh.ch/en/activities/innovationprogram/2024-1-project-call/

- — FAQs with practical guide : https://www.dizh.uzh.ch/en/activities/innovationprogram/f-a-q/

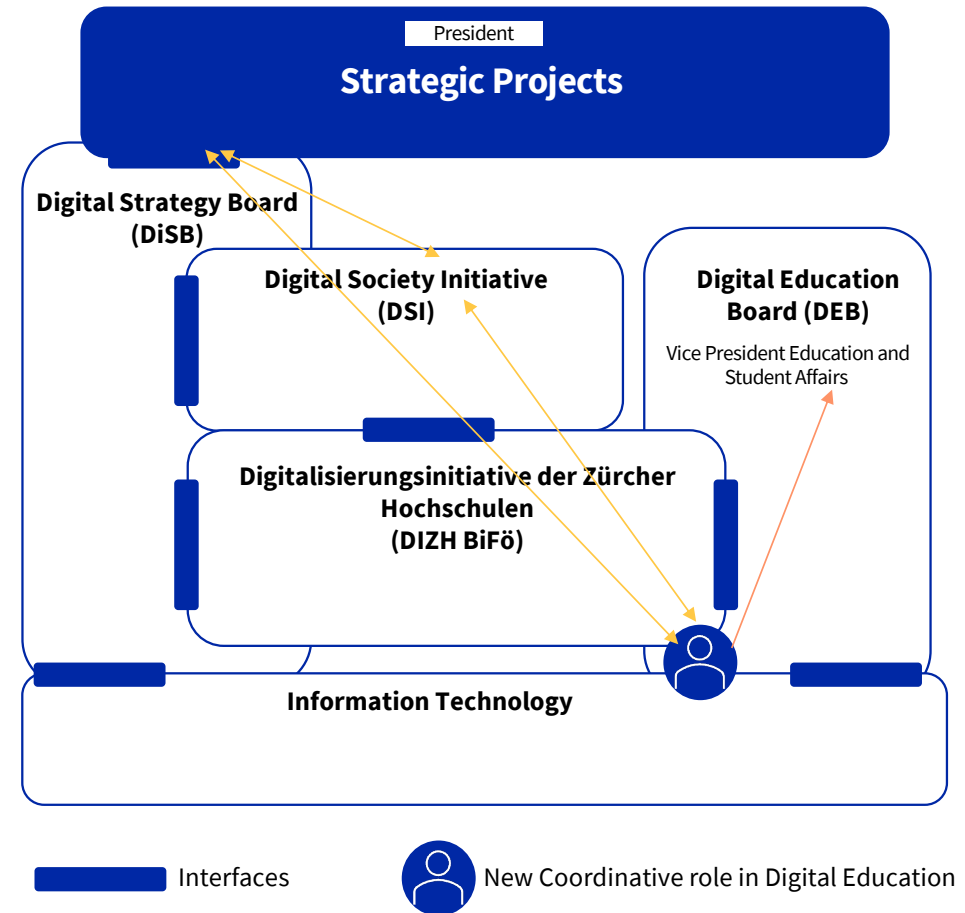— Search for a practice partner in the canton of Zurich?

- — The **Digital Innovation Hub (DIH)** systematically examines current and future developments and technologies in order to identify opportunities and risks for the canton and the administration in particular at an early stage. As a new contact point, the DIH will initially network innovation players within the administration, create space for interdisciplinary exchange with research institutions and promote the implementation of innovative projects.

- — Members of the DIZH universities who are concerned with the use or impact of current and future technologies and are interested in involving the cantonal administration and/or the population can contact Maren Kottler, Head of the Digital Innovation Hub.

Coordinative new Role in Digital Education

This role ensures in particular that:

— all overarching digital education projects, proposals, or ideas relevant to teaching and studying at UZH are discussed with Vice President Education and Student Affairs before the start of a project;

— the Vice President Education and Student Affairs is informed early and continuously updated about planned initiatives;

— redundancies are avoided and planned initiatives and projects are coordinated with each other.

President

Strategic Projects

Digital Strategy Board (DiSB)

Digital Society Initiative (DSI)

Digital Education Board (DEB)

Vice President Education and Student Affairs

Digitalisierungsinitiative der Zürcher Hochschulen (DIZH BiFö)

Information Technology

Interfaces

New Coordinative role in Digital Education

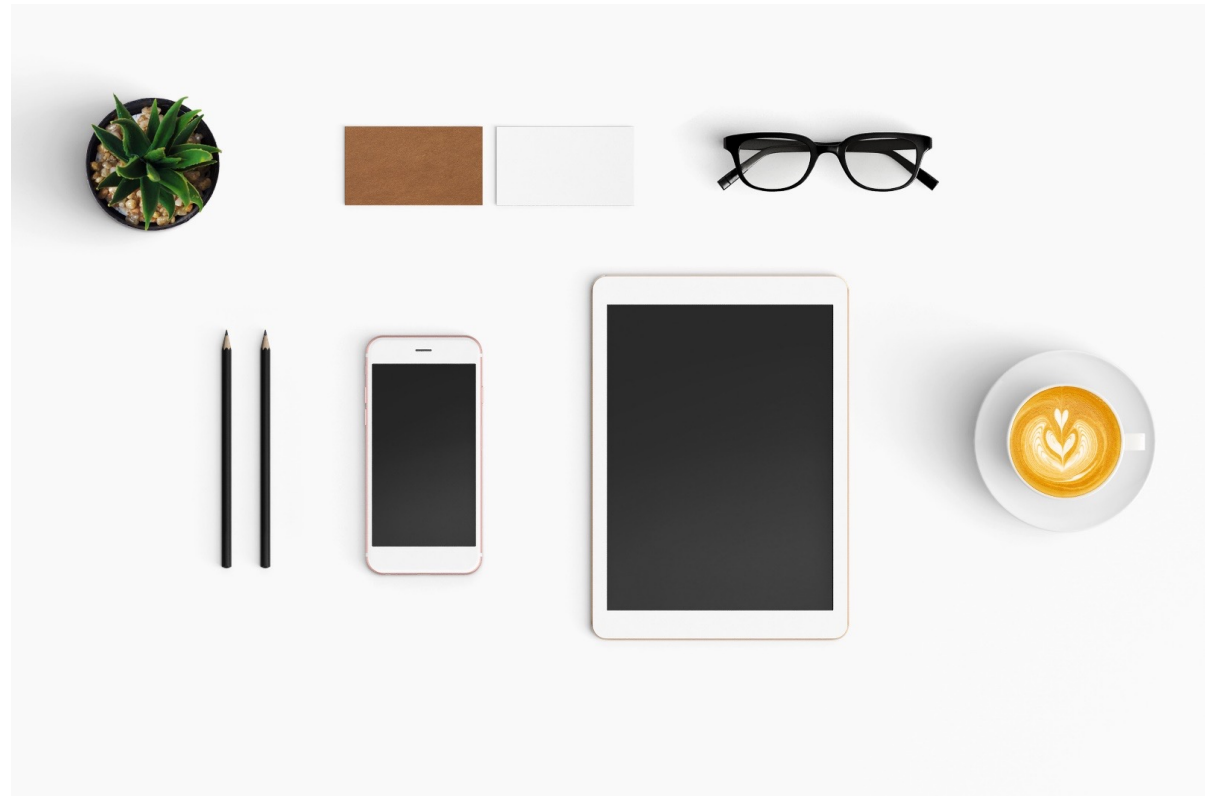# **Please Contact Me:**

Alexandra Jansky
Educational Development
Teamleader Innovation and Digital
Education

Email:
Alexandra.jansky@uzh.ch

Gerne auch per Teams

Contact
General questions: dizh@dsi.uzh.ch

Questions regarding financial aspects:
gabriele.prohaska@uzh.ch

Questions regarding content & feedback to
ideas: markus.christen@dsi.uzh.ch